



香港殘疾人奧委會
HONG KONG
PARALYMPIC COMMITTEE



Senior Sports Programme Officer (Equivalent to Senior Manager)

Applications from interested candidates are now invited for the post of Senior Sports Programme Officer with a 2-year contract. Contract renewal will be considered.

Job Highlights

- 5% gratuity on completion of contract
- Annual leave
- Medical insurance

Job Description

- As team head supervising and growing the Sports Programme Team for meeting organizational targets
- Plan and formulate budget and operation flow to ensure smooth execution and participation of Hong Kong, China Delegation in major multi-sport games
- In charge of membership affairs for international federations and local stakeholders
- Formulate strategies for Para coaching education and development
- Oversee sports related affairs including but not limited to doping control and national classification
- Liaise with key stakeholders for above duties
- Perform other duties as assigned by superior

Requirements

- University degree in Sports/Physical Education/Recreation Management or related disciplines
- A minimum of 5 years' managerial experience
- Rich experience in sports field with knowledge in sports ecosystem, sports event practices, and solid experience in stakeholder management
- With knowledge and experience in Para sports is an advantage



- Good analytical skills and self-initiative
- Good planning and organizational skills
- Excellent oral and written English and Chinese (including Mandarin)

Salary will depend on qualifications and related work experience. Annual leave, Mandatory Provident Fund, medical insurance, and a 5% end-of-contract gratuity will be provided.

Application

Please send full resume with cover letter, current and expected salary to The Selection Board, Hong Kong Paralympic Committee by email to hr@paralympic.hk on or before 3 April 2023. Late applications will not be considered.