



中國香港殘疾人奧委會
CHINA HONG KONG
PARALYMPIC COMMITTEE



Deputy Senior Classification Manager

China Hong Kong Paralympic Committee Limited

Job Highlights:

- 5% Gratuity on completion of contract
- 14 Days annual leave
- Medical insurance

Position Overview:

Reporting to the Senior Sports Programme Manager (SSPM), the Deputy Senior Classification Manager (DSCM) will be responsible for the following duties:

Key Responsibilities:

- Provide management oversight for the development and implementation of the HKPC National Classification Strategy and ensure national compliance with the IPC/HKPC Classification Code and international best practices.
- Lead and manage classification-related projects and initiatives, including planning, implementation, monitoring, and evaluation, ensuring delivery within agreed timelines and objectives.
- Oversee and administer classification matters relating to the IPC, Asian Paralympic Committee, World Abilitysport, and International Blind Sports Federation, including conferences and international classification initiatives; coordinate HKPC's participation.
- Lead coordination with government bodies, NSAs, universities, professional bodies, medical partners, and international organisations for classification-related activities.
- Monitor national-level classification activities, including conferences, workshops, and education initiatives.
- Provide technical guidance on classification matters, including liaison with medical and classification professionals where appropriate.



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- Support the integration of classification considerations into operational programmes and educational initiatives across the organisation.
- Handle enquiries related to the classification process and procedures.
- Support SSPM in Games planning and cross-programme initiatives where required.
- Undertake such other duties as may be assigned by the SSPM or senior management.
- Willingness to work outside normal office hours and to undertake outdoor and event-related duties as required.

Requirements:

- A university degree or above.
- A minimum of 6-8 years' relevant working experience, or equivalent.
- Demonstrated experience in project management, including planning, execution, stakeholder coordination, and delivery of multi-stakeholder initiatives.
- Responsible, self-motivated, detail-oriented, and enthusiastic, with strong interpersonal and leadership skills.
- Good teamwork and cross-departmental collaboration skills.
- Proficient in written and spoken English and Chinese; Putonghua is a plus.
- Competent in computer applications, including MS Office and Chinese input methods.
- Ability to handle multiple tasks and prioritize assignments to meet deadlines.



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Benefits

Salary will depend on qualifications and related work experience. Annual leave, Mandatory Provident Fund, medical insurance and a 5% end of contract gratuity will be provided.

Application

Please send full resume with cover letter, current and expected salary to China Hong Kong Paralympic Committee Limited by email to hr@paralympic.hk on or before 22 April 2026. Late applications will not be considered.

For those who do not receive our reply after one month from the date of the application deadline should consider their applications unsuccessful.

All applications will be treated in the strictest confidence. Data collected will be used for recruitment and other employment-related purposes only.

As an Equal Opportunities Employer, HKPC is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, gender, marital status, pregnancy, age, family status, sexual orientation and race.